OSU Student University Technology
Services Fee Committee

November 5, 2007
224 Student Union
Meeting Minutes

Present: Imad Abouzahr (alternate for Satish Bukkapatnam), Tony Balenti, Timm Bliss,
David Bosserman, Courtney Clark, Anna Cruse, Sara Drueckhammer, Brecca Farr, Gail
Gates, Darlene Hightower, Joyce Hise, Clay Holt, Ben McLaughlin, Maria Moccia-
Wolff, Kevin Murphy, Rich Pastenbaugh (alternate for Anne Prestamo), Rachel Rumsey,
Don Turton, Mark Weiser (alternate for Nicholas Materer)

Absent: Sanjay Kapil

The meeting of the OSU Student University Technology Services Fee Committee was
called to order by Mark Weiser at 5:05 pm.

1. Approval of Agenda. **A motion was made to approve the agenda. The motion
was seconded and approved by a voice vote**.

2. Approval of Minutes. A copy of the 4/9/2007 minutes was included in the handouts
for the meeting. **A motion was made and seconded to approve the 4/9/2007 minutes.
Motion was approved by a voice vote.**

3. FY08 Project Status Reports

08-0001 (V-Brick) ITLE has been working on a Mac resolution. They expect software
delivery on or about November 15th.
08-0003, 08-0022, 08-0023, 08-0024 (Classroom Upgrades)   ITLE reported that these
updates have been completed.
08-0025 (Respondus) ITLE reported that it has been used on a trial basis. A Purchase
Requisition is in process to purchase.
08-0004 (DAISY) Maria Moccia-Wolff reported that Assistive Technology has
purchased $2,645 worth of software. They would like to purchase another module to aid
in the delivery of DAISY, which would utilize the balance of this project funding.
08-0010 (Matlab) Maria Moccia-Wolff reported that Mat Lab has been purchased. A
site license for Mat Lab, Simulink, and 13 add-ins were purchased in July. It is available
for check out from the IT Help Desk. IT is working on making it available for download
from the Software Distribution Center.
08-0014 (Increase of Storage) Tina Meier reported that a new storage array network has
been implemented in the Data Center. Thirty terabites of additional disk storage were
purchased for the SAN. This will be utilized for the new Exchange 2007 environment.
08-0019 (D2L Repository) Tina Meier reported that it has been deployed to the test
environment and IT is going to work with the College of Education to test the product.

08-0020 (Server Replacement) Tina Meier reported that new processor chips should be out the end of November and December. A purchase request will be submitted after those are released.
08-0015 (SU Comp Lab) Charles McCann reported that the lab was rolled over about a week before the beginning of the semester. We are in process of purchasing Macs for that lab and getting them installed.
08-0016 (Data Center Upgrade) Michael White reported that the equipment arrived last Friday. They are getting ready to deploy the first of the Spring Semester.
08-0017 (Distribution Upgrade) Michael White reported that the core upgrade purchase is on the same time frame as the data center upgrade.
08-0018 (Switch Rotation) Michael White reported that the switch rotation was purchased along with the data center upgrade and the distribution upgrade. All three upgrades were purchased at the same time, which allowed additional equipment (switches) worth $116,000 to be acquired.
Wireless Update – Michael reviewed the FY08 Components of Wireless Deployment Phases handout. This document shows which components are complete and which are in process, as well as expenses for FY07 and to date in FY08. Over the summer, we completed wireless installation in ATRC and the lounges in Res Life and the common areas in the suites of Res Life. They finished a portion of the outdoor coverage, but that is the biggest piece that we are working on right now, as well as Project #5 (Lobby Coverage) and Project #7 (Dining Facilities). They were planning to put signage in the buildings that have wireless coverage. They have found that this process involves going through committees on signage and the response was that there would be a sign in each building eventually. Michael asked if this was something the committee would wish to reconsider. Possibly putting an A-Frame in the vicinity of the service would serve the same purpose. The information on wireless coverage is also available via the IT website.

4.   Budget Update - Maria Moccia-Wolff reviewed the Budget Spreadsheet handout. This update is as of the end of September. This is the same format as used previously. Darlene Hightower brought up an issue with the V-Brick Project (08-0001). V-Brick was initially approved contingent on two things. One is that it would work with the Mac's and the other is that we would have single sign-on with D2L. They have seen that it will work with the Mac. With D2L, they are writing a program that will enable us to do additional programming to get the single sign-on. Darlene proposes that the committee allow the upgrade at this time while we wait on the D2L Program. **A motion was made and seconded to continue with the V-Brick installation while development for single sign-on is progressing. Motion was approved by a voice vote.**

Question on the budget: Are the Ag Hall Classroom Updates not complete? Maria statt that what may be happening is that another office, possibly the Provost's Office, paid for the project but has not billed the UTSF account. IT has contacted them about this, but has not received a response yet.

5.   New Requests for Funding

Dale Maronek from Horticulture and Landscape Architecture presented information on two new Requests for Funding. Project #08-0027 to fund multimedia for Ag North Classrooms can be removed from consideration. An alternate means of funding has been arranged.

Project #08-0026 (Computers for Lab) – Dr. Maronek reported that a tragic flood occurred in the building and all the water came down on top of the computer lab in AGH343. They are in need of replacing computers and other equipment, such as scanners. This incident occurred the week that school started. In the interim, they have been able to find some used computers on campus that were donated and this allowed them to bring the lab on-line. However, those computers are much slower than the original computers and they are not able to bring on-line the newer software for the students on these machines. The request is that assistance be approved from the University Technology Services Fee for $32,144.36. That would supplement the amount from the College Tech Fee Account of $37,000 that is being applied to the project. The total project cost is approximately $70,000. A question was presented regarding the size of the monitors. The request states 20" monitors. Have 17" monitors been considered to reduce the cost? The response was that the original monitors were 19". There was not a significant difference in price between the 19" and the 20". The question was raised regarding how many students regularly use the lab. It was estimated that approximately 200 students in the department use the lab and approximately 200 non-department users. The question was raised whether this request had been submitted to the College Tech Fee prior to bringing it before the UTSF Committee. The response was that the Dean advised that the request should be presented to the UTSF Committee. Data was presented regarding the current balance of the College's Tech Fee Account. The carry-forward balance from FY07 was $495,208. Balance as of 10/31/07 was $535,000. Minus encumbrances, the available balance is currently $486,800. The initiative seems to be more college-based than general university. The feeling of the committee was that the request should have been presented to the College Tech Fee Committee first. After further discussion, there was **a motion made and seconded to deny the request (#08-0026). Motion was approved by a voice vote.**

6.   Other Business

The issue of signage for the wireless project was discussed. Is the signage useful or necessary? Are other options available, such as A-frames, monitors in the buildings, etc? It was discussed that this funding could be put to better use. **A motion was made and seconded to withdraw the approval for $7500 for wireless signage. Motion was approved by a voice vote.**

The question was raised regarding the monitoring of printing in common access computer labs. Has this testing been done or put in place? A print-metering solution is in place in

four locations in the residential areas and the IT computer labs. This was put in place at the beginning of the semester. There are no charges associated with the metering at this time. The question was raised, "Is there a way to differentiate between roles of the user, such as student personal use vs. student instructor use?" The answer is not at this time.

A motion was made and seconded to adjourn the meeting. Motion was approved by a voice vote.

Meeting adjourned at 5:46 pm.

Minutes submitted by: Joyce Hise