

OKLAHOMA STATE UNIVERSITY
Employee Wireless Telephone Agreement

Wireless telephone service and equipment is provided to you for official University business. You will be expected to be accessible for University related business via this wireless telephone service* at any time. OSU will be the owner of the equipment and responsible for paying the monthly fee and related charges. You will be expected to exercise due diligence in preventing unauthorized use of, loss, or damage to the equipment.

This telephone and service is provided for official university business only. It is not to be used for personal private use. Any personal private use or abuse of this equipment or service will result in disciplinary action including possible termination of employment.

I have read and understand the above statement and I agree to be accessible via this wireless telephone service:

Name: _____

Date: _____

Department Head: _____

Date: _____

* "at any time" – means at any time the wireless phone is in your possession, if this phone is a traveling phone that is shared by several employees.