OSU Student University Technology
Services Fee Committee

November 10, 2009
224 Student Union
Meeting Minutes

Present: Lee Adkins, Pasha Antonenko, Andrew Breshears, Satish Bukkapatnam, Brad Duvall, Darlene Hightower, Joyce Hise, Heidi Hoart, Jackie Jobe, Marc Krein, Mark Legg, Megan McCool, Maria Moccia-Wolff, Anne Prestamo, Kylie Radka, Aravind Seshadri, Marlene Strathe, Dillon Wilcox

Absent: Darshon Anderson, David Bosserman, Sanjay Kapil, Nicholas Materer, Ben McLaughlin, Don Turton

The meeting of the OSU Student University Technology Services Fee Committee was called to order by the chair, Brad Duvall, at 5:05 pm.

1.   Approval of Agenda.   A revision to the agenda was requested to add an item to the agenda to discuss a request to approve the remaining balance for general education project. **A motion was made to approve the agenda with the revision. The motion was seconded and approved by a voice vote**.

2.   Introduction of Members. Members introduced themselves and the area they represent.

3.   Approval of Minutes. The 4/13/2009 minutes were included in the handouts for the meeting. **A motion was made and seconded to approve the 4/13/2009 minutes as presented. Motion was approved by a voice vote.**

4.   Budget Update – Maria Moccia-Wolff reviewed the latest project status report as of the end of October. There is $89,287.33 left to spend the remainder of FY2010. A question was asked whether Graduate and Family Student Housing is included in the wireless coverage. Darlene Hightower reviewed the areas covered on campus and referred to a wireless coverage map on the IT website. Darlene indicated that discussion with Mr. Brown would be needed regarding coverage in student housing. She will follow up. Darlene reviewed the process / timeline for the approval of UTSF funding. In the spring of each year, the budget is set for the upcoming fiscal year. The fall meeting of the UTSF committee is an introductory meeting and to review project status for this fiscal year. In the spring, the UTSF committee will meet at least twice to review project funding requests. Deans and Vice Presidents will receive an email notification that project submissions are due by a certain date. They will submit those and they will present their requests at the first spring meeting of the committee. The committee will discuss the requests and decide which to fund with UTSF funds. The rule of thumb used

previously is that the project must serve the student body as a whole, at least three to four colleges. Projects that are college specific should be presented to the College's Tech Fee Committee.

5.   Discussion was held regarding a request to use the remainder of funding for Project 10-007 (General Univ Technology Upgrades). The original budget approved was $88,455. A balance of $11,777.26 is left after work was completed. The request is to use $11,075 of those funds to outfit Physical Sciences 101, which seats 140. This room was taken off-line for three semesters. The multimedia equipment was removed to be used in the basement of Stout Hall. Physical Sciences 101 has been placed back on-line and needs multimedia equipment. **A motion was made and seconded to approve the request to use remaining funds of Project 10-007 to fund multimedia equipment in Physical Sciences 101. Motion was approved by a voice vote.**

A motion was made and seconded to adjourn the meeting. Motion was approved by a voice vote.

Meeting adjourned at 5:17 p.m.

Minutes submitted by: Joyce Hise

Minutes approved by the UTSF Committee on 4/5/2010