

APPROVED 3/30/09

OSU Student University Technology Services Fee Committee

November 17, 2008
224 Student Union
Meeting Minutes

Present: Lee Adkins, David Bosserman, Tori Bryant, Satish Bukkapatnam, Courtney Clark, Brecca Farr, Darlene Hightower, Joyce Hise, Nicholas Materer, Megan McCool, Ben McLaughlin, Maria Moccia-Wolff, Anne Prestamo, Mahesh Rao, Marlene Strathe, Katie Thill, Don Turton

Absent: John Curry, Clay Holt, Sanjay Kapil

The meeting of the OSU Student University Technology Services Fee Committee was called to order by Nick Materer at 5:05 pm. Members introduced themselves and the area they represent.

1. Approval of Agenda. **A motion was made to approve the agenda. The motion was seconded and approved by a voice vote.**
2. Approval of Minutes. The 4/14/2008 minutes were included in the handouts for the meeting. **A motion was made and seconded to approve the 4/14/2008 minutes as presented. Motion was approved by a voice vote.** A suggestion was made to approve the minutes of the last meeting of the year before the school year ends. After discussion, it was decided that the minutes should be distributed via email and discussion/changes made at that time via email. A formal vote/approval will then be taken at the next official meeting of the committee.
3. Budget Review – Darlene Hightower reviewed the budget reports included in the meeting handouts. The two reports show expenses as of October 31 and are identical with the exception that one report shows revenue before the enrollment reduction and one shows revenue after the enrollment reduction. The reports show the status of what has been applied as of October 31 to the approved FY09 projects. Two entries are to correct an overcharge to the UTSF Account and therefore show a reduction in expenses for those items. After the enrollment reduction, the reserve has been decreased to \$217,812. This is less than the usual 10% we normally reserve. There are no remaining funds available. If a project comes in under budget, the remaining balance for the project will go back to the available funds toward the end of the fiscal year. The revenue figures on the report show revenue for the entire fiscal year. In the spring, the committee will consider project requests for the next fiscal year (FY2010).
4. Discussion was held regarding the request for UTSF funding that was distributed to the committee via email during the summer. The funding was to be used for the

infrastructure of the Murray Hall renovation. Nick Materer commented that there seemed to be confusion regarding where the money was going or what it was to be used for. Several members expressed via email a desire to hold a formal meeting to discuss. Darlene Hightower confirmed that there were three yes votes (one later reversed that to a no vote), the remainder voted no or requested a meeting. Committee discussion was held regarding the questions members had regarding the use of the funds, i.e. general student use vs. faculty/staff use. Marlene Strathe commented on the circumstances regarding the bond issue for the project. The bond issue was passed four years ago; therefore, every project involved with the bond in the state has found itself underfunded. Most of the buildings that she has been involved with have had to be engineered down, including the new Classroom Building. It has been discussed whether it would be necessary to put old bookshelves and desks in Murray Hall when it is renovated. They have been trying to look for any source they can to help finish these buildings out in the constructional manner that is expected. There was no clandestine effort to go after the student's fee money. It was simply, let's not cut every corner we possibly can and end up with a marginal building. The committee questioned whether Murray was on hold or was it funded? David Bosserman indicated that a bond issue is out there right now to finish the funding on Murray Hall. It was just a suggestion to request use of the student tech fee. He feels this committee acted correctly in protecting the resources of the student fee. All of the academic buildings on this campus are on schedule and on budget. Each one of the projects had a segment that was to be funded by the bond issue and we held off to the last minute to be sure that we asked for enough money. The Classroom Building will open on time. The Multimodal Facility opened on time; they are working on the office space and will move in the first of the year. The Parking Garage opened on time. All of those projects are on budget and on time. Looking forward, the spring meeting(s) of this committee will be the critical meeting(s) as we look at proposals for the next fiscal year's funding. The committee can discuss and ask questions regarding the projects and vote to approve or not approve funding based on the use of the funds.

A motion was made and seconded to adjourn the meeting. Motion was approved by a voice vote.

Meeting adjourned at 5:25 p.m.

Minutes submitted by: Joyce Hise

Minutes approved by the UTSF Committee on March 30, 2009.