

APPROVED 4/11/2011

OSU Student University Technology
Services Fee Committee

November 17, 2010
290 Student Union
Meeting Minutes

Present: Lynna Ausburn, Clark Bixler, David Bosserman, Nik Dalal, Gail Gates, Darlene Hightower, Joyce Hise, Heidi Hoart, Nicholas Materer, Maria Moccia-Wolff, Anne Prestamo, Joseph Simpson, Don Turton, Laurel Wilson, Stuart Wilson

Absent: Satish Bukkapatnam, Colby Howser, Jackie Jobe, Sanjay Kapil, Marc Krein, Jared Krittenbrink, Darshan Siddalinga Swamy, Reagan Wagner, Sarah Ward

The meeting of the OSU Student University Technology Services Fee Committee was called to order by the chair, Clark Bixler, at 5:04 pm.

1. Approval of Agenda. **A motion was made to approve the agenda. The motion was seconded and approved by a voice vote.**
2. Introduction of Members. Members introduced themselves and the area they represent.
3. Approval of Minutes. The 4/19/2010 minutes were included in the handouts for the meeting. **A motion was made and seconded to approve the 4/19/2010 minutes as presented. Motion was approved by a voice vote.**
4. Budget Update – the UTSF budget status as of October 31 was included in the handouts for the meeting. It shows a reserve amount of \$261,000 and a remaining available of approximately \$369,000 for FY2010. Maria Moccia-Wolff reported that the carry forward balance was a little larger than normal this year because the amount of fees received was a little higher than anticipated, plus several of the projects were completed leaving an unused balance.
5. Wireless Expansion – Darlene Hightower reported that when we first started the wireless project, the committee would fund wireless projects for the communal areas where the students wait for class. It is quickly becoming apparent that now wireless usage is moving into the classrooms. Last year the committee approved a rotation program at \$91,520. Our equipment starts to age and we try to rotate it out every four to five years. We have expended that funding. We have prepared two proposals to use some of the remaining available money to get wireless more depth on campus. One of the handouts shows the buildings with the access points that need to be replaced. This is years 3 and 4 of the rotation program presented last year. We have the opportunity to rotate these access points out for a total of \$147,180. The second handout is a list of the

general educational classrooms. These are the rooms that are free to everyone and are scheduled by the registrar's office. Some of them already have wireless, but many do not. The report shows how much it would cost to bring wireless into all of these general ed classrooms -- \$271,000. We want to keep our wireless capacity growing.

An inquiry was made to the possibility of using some of these funds to further multimedia equipment to the classrooms that do not have that capability. Darlene will discuss with ITLE the possibility of presenting a project in the spring to purchase more multimedia.

It was recommended that the rotation project be accomplished first and then use the remainder of funds start on the gen ed classroom wireless proposal. **A motion was made and seconded to approve the request to use a portion of the FY 11 carryover funds (\$369,672) to fund the wireless rotation proposal and allocate the remainder of the funds to the general ed classroom wireless proposal. Motion was approved by a voice vote.**

A motion was made and seconded to adjourn the meeting. Motion was approved by a voice vote.

Meeting adjourned at 5:22 p.m.

Minutes submitted by: Joyce Hise

Minutes approved by the UTSF Committee on 4/11/2011