



Information Technology

INFORMATION TECHNOLOGY SERVICE ALLOCATION

For the OSU A&M System

Last Updated: 04Feb2010

The following document details the primary IT and Non-IT services allocated to the various types of individuals associated with the OSU System and A&M Institutions (when applicable). Each section will describe what type of community member is being discussed, when the services are allocated, when the services expire, and then a detailed list of the primary services allocated.

Please contact the Identity Management Office at 405-744-7887 or email ID.MGMT@okstate.edu should you have any questions or comments.

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NOTE: This document is a work in progress at this time. Information related to Outreach, Incomplete, and Auditing Students is currently being reviewed, or requires confirmation from sources outside of Information Technology. Questions and other ambiguities regarding any association are highlighted in **BLUE** on the respective pages of this document.

Recruit Students:

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Definition:	A potential student who has been given a CWID in BRS, generating only a bursar account. The names of these recruits were either purchased from SAT, ACT or other agents, or the person indicated an interest in the University at a college fair or other recruiting venue. In neither case has the potential student actually applied to the University.
Services Allocated	An individual who has been given a CWID in BRS, generating only a bursar account.
Services De-allocated	If the recruited student never applies or enrolls, BR accounts are purged on a periodic basis, usually those with no account activity for at least a year after the last purge of detail items (as per FIM).

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓		✓									

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless		
Network Services – Wired		
Emergency Communication Services		
Computer Lab Services		
Remote Computer Lab Access		
Online Course Delivery Services		
Email and Spam Filtering Services		
File/Print Services		
ID Card Production Services		
Authentication Services		
Software Distribution Services		
General Technical Support Services		
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS		
Web 4 Students		
Bursar Account	✓	Cannot charge to BR until enrolled, per the term calendar associated with CSGold.

Technical Notes:

Currently, the other branch campuses and A&M Institutions' processes are independent of OSU-Stillwater and OSU-Tulsa and could vary.
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Applied Students:[TOC](#)

Definition:	A student that has applied for admission to the following institutions, but has not yet been admitted.
Services Allocated	Once OSU has received an official application for enrollment.
Services De-allocated	If a student has applied and does not enroll for a current or future semester, they lose all access 45 days after the beginning of the semester for which they applied for admission.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓	✓						✓	

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless		
Network Services – Wired	✓	
Emergency Communication Services	✓	Emergency Comm data will be entered as part of the process of activating their O-Key account. This data will not pull in to the Emergency Comm system until they are a Prospective or Current student , or Current employee .
Computer Lab Services	✓	
Remote Computer Lab Access		
Online Course Delivery Services		
Email and Spam Filtering Services	✓	50 MB; OPSU students are not provisioned this service.
File/Print Services		
ID Card Production Services		
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services		
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS		
Web 4 Students	✓	
Bursar Account	✓	Cannot charge to BR until enrolled, per the calendar associated with CSGold.

Technical Notes:

Currently, the other A&M Institutions do not allocate services to Applied students. In addition, a student must be enrolled in courses to pull into the Parking Services, SDC, ID Card Production, and D2L systems. Applied students are not yet enrolled.

Admitted Students:

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Definition:	A student that has been admitted by OSU, but has not yet enrolled in courses for a current or future semester.
Services Allocated	Once OSU has officially admitted the student.
Services De-allocated	If a student has applied and does not enroll for a current or future semester, they lose all access 45 days after the beginning of the semester (Fall or Spring) for which they applied for admission.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓		✓					✓	

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless		
Network Services – Wired	✓	
Emergency Communication Services	✓	Emergency Comm data will be entered as part of the process of activating their O-Key account. This data will not pull in to the Emergency Comm system until they are a Prospective or Current student , or Current employee .
Computer Lab Services	✓	
Remote Computer Lab Access		
Online Course Delivery Services		
Email and Spam Filtering Services	✓	250MB ; OPSU students do not receive access to Exchange email.
File/Print Services		
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS		
Web 4 Students	✓	
Bursar Account	✓	Cannot charge to BR until enrolled, per the calendar associated with CSGold.

Technical Notes:

Currently, the other A&M Institutions do not allocate services to Admitted students. In addition, a student must be enrolled in courses to pull into the Parking Services, SDC, ID Card Production, and D2L systems. Admitted students are not yet enrolled.
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Future Students:

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Definition:	A student who has been admitted and has enrolled for courses in a future semester. This applies to Future (aka Prospective) students of the following institutions
Services Allocated	Once OSU has officially enrolled the student.
Services De-allocated	If they do not obtain a Current Student role, a Future student will lose all access 45 days after the official start date of the semester for which they are enrolled.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	A&M (LU Only, CSC, OPSU, and NEO) students are not allocated access to this service.
Network Services – Wired	✓	
Emergency Communication Services	✓	Emergency Comm data will be entered as part of the process of activating their O-Key account. This data will not pull in to the Emergency Comm system until they are a Prospective or Current student , or Current employee . This service is not provisioned to the Langston Future Students.
Computer Lab Services	✓	
Remote Computer Lab Access		
Online Course Delivery Services	✓	
Email and Spam Filtering Services	✓	250MB ; Langston Only students (not taking courses on the OSU-Tulsa campus), and OPSU students do <u>not</u> receive Exchange email services.
File/Print Services	✓	NEO, OPSU, Langston Only (not taking courses on the Tulsa campus), OKM and OKC students are not provisioned a Home drive on the Stillwater campus. Provisioning is possible at the local institution.
ID Card Production Services	✓	Stillwater students only.
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS	✓	Only if enrolled in a current or future Stillwater, Vet Med or NOC course. Tulsa students are referred to the OSU-Tulsa website. Same resources, just different site. They lose these services at the onset of the following semester, including Summer.
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

None

Current Students and Concurrently Enrolled High School Students:

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Definition:	A student who has been admitted and has enrolled for courses in the current semester. This applies to Current students of the following institutions
Services Allocated	Once OSU has officially enrolled the student.
Services De-allocated	If they do not enroll for a current or future semester, they will lose all access 45 days after the official start date of the next major semester (Fall / Spring). Services are not revoked during the Summer semester.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	A&M (LU Only, CSC, OPSU, and NEO) students are not allocated access to this service.
Network Services – Wired	✓	
Emergency Communication Services	✓	Not provisioned to the Langston Only community. Langston students taking courses on the Tulsa campus do receive this service though OSU-Tulsa.
Computer Lab Services	✓	
Remote Computer Lab Access	✓	
Online Course Delivery Services	✓	
Email and Spam Filtering Services	✓	250MB ; Langston Only students (not taking courses on the OSU-Tulsa campus), and OPSU students do <u>not</u> receive Exchange email services.
File/Print Services	✓	NEO, OPSU, Langston Only, OKM and OKC students are not provisioned a Home drive on the Stillwater campus. Provisioning is possible at the local institution.
ID Card Production Services	✓	Stillwater students only.
Authentication Services	✓	
Software Distribution Services	✓	
General Technical Support Services	✓	
My Site Services	✓	Provisioned to Stillwater, CVHS, NOC, and Tulsa students only.

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS	✓	Only if enrolled in a current or future Stillwater, Vet Med or NOC course. Tulsa students are referred to the OSU-Tulsa website. Same resources, just different site. They lose these services at the onset of the following semester, including Summer.
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

None

Pending Graduated Students:

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Definition:	A student who has submitted their graduation application and has a particular graduation semester entered into SIS
Services Allocated	Once the Office of the Registrar enters an official pending graduation date into SIS
Services De-allocated	This role expires 90 days after the ending date of the semester in which they are scheduled to graduate. This role was created in order to give the Office of the Registrar more time to enter the official graduation date into SIS before the “current student” role expired. If no other role is assigned to them, they will lose all access at that time.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓		✓	✓				✓	

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless		
Network Services – Wired	✓	
Emergency Communication Services		
Computer Lab Services	✓	
Remote Computer Lab Access	✓	
Online Course Delivery Services	✓	Only for access to old courses.
Email and Spam Filtering Services	✓	250MB ; Langston Only students (not taking courses on the OSU-Tulsa campus), and OPSU students do <u>not</u> receive Exchange email services.
File/Print Services	✓	NEO, OPSU, Langston, OKM and OKC students are not provisioned a Home drive on the Stillwater campus. Provisioning is possible at the local institution. If activating solely as a Pending Graduated student with no other roles, no Home drive is provisioned.
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services		Pending and Graduated Students can apply for a Perpetual License for the current version of software that they’ve already obtained.
General Technical Support Services	✓	
My Site Services	✓	If activating solely as a Pending Graduated student with no other roles, access to My Site is not provisioned.

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS		
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

A student must be enrolled in courses to pull into the Parking Services, SDC, and D2L (with new courses) systems. Pending Graduated students are not necessarily enrolled in a course.
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Graduated Students:

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Definition:	A student that has officially graduated from the following institutions. They will have an official graduation date entered into SIS.
Services Allocated	Once the Office of the Registrar enters an official graduation date into SIS
Services De-allocated	Graduated students with no other roles will lose access to all services 365 days after the official graduation date entered in SIS by the Office of the Registrar.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓		✓	✓				✓	

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless		
Network Services – Wired	✓	
Emergency Communication Services		
Computer Lab Services		
Remote Computer Lab Access		
Online Course Delivery Services	✓	Only for access to old courses.
Email and Spam Filtering Services	✓	250MB ; Langston Only students (not taking courses on the OSU-Tulsa campus), and OPSU students do <u>not</u> receive Exchange email services.
File/Print Services	✓	NEO, OPSU, Langston, OKM and OKC students are not provisioned a Home drive on the Stillwater campus. Provisioning is possible at the local institution. If activating solely as a Graduated student with no other roles, no Home drive is provisioned.
ID Card Production Services		
Authentication Services	✓	
Software Distribution Services		Pending and Graduated Students can apply for a Perpetual License for the current version of software that they've already obtained.
General Technical Support Services	✓	
My Site Services		If activating solely as a Graduated student with no other roles, access to My Site is not provisioned.

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS		
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

A student must be enrolled in courses to pull into the Parking Services, SDC, ID Card Production, and D2L systems. Graduated students are not enrolled.

Outreach Students: NOTE – Currently a work in progress!

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Definition:	An admitted student enrolled only in Outreach courses. SEE ADMITTED STUDENT INFORMATION .
Services Allocated	Once the Office of the Registrar enters an official graduation date into SIS I believe that they apply and are admitted just as a typical student would, and then they enroll in their Outreach course. They would get the same services as an Admitted Student until 45 days into the semester for which they are admitted. Since their course doesn't pull in to SIS until the course ends at this time, they will lose access 45 days into that semester. Currently, Doug et al are working on getting Outreach students into SIS at the beginning of the course instead of the end (as well as working out billing, etc). Once that project has completed, Outreach students will receive all of the same services that a typically Enrolled Student receives. As of 3/23/09 (as per Tina Meier during a brief discussion this morning), this is a work in progress. We do not know if rules change based on institution. Currently, Outreach students do not receive IT Services.
Services De-allocated	Currently a work in progress

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓		✓									

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless		
Network Services – Wired		
Emergency Communication Services		
Computer Lab Services		
Remote Computer Lab Access		
Online Course Delivery Services		
Email and Spam Filtering Services		
File/Print Services		
ID Card Production Services		
Authentication Services		
FALSoftware Distribution Services		
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS		
Web 4 Students	✓	With CWID and SIS PIN only.
Bursar Account	✓	

Technical Notes:

Services may be provisioned by the local institution for those students not associated with Stillwater or Tulsa.
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Incomplete Students:

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Definition:	A student that receives an Incomplete (“I”) status in SIS for their course(s). SEE CURRENT STUDENT INFORMATION
Services Allocated	Once the instructor sets the Incomplete status and due date in SIS
Services De-allocated	Incomplete students with no other roles will lose access to their IT services on the DUE DATE that the instructor sets in SIS. The student is expected to have completed their coursework by this due date. Standard length of access is one calendar year, but the due date is apparently entered at the discretion of the instructor.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPUS	NEO
✓	✓	✓	✓	✓							

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services	✓	
Remote Computer Lab Access	✓	
Online Course Delivery Services	✓	Only the courses for which they receive an Incomplete status in SIS (if no other roles exist)
Email and Spam Filtering Services	✓	250MB
File/Print Services	✓	
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services	✓	
General Technical Support Services	✓	
My Site Services	✓	If activating solely as an Incomplete student with no other roles, access to My Site is not provisioned.

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS	✓	
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

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Auditing Students: NOTE – Currently a work in progress!

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Definition:	A student that is only auditing the course, and is not enrolled in other standard courses. The student will not receive credit hours for completing the course. SEE NON-STANDARD STUDENT INFORMATION Applicable Institutions unknown. Currently, Doug et al are working on getting Auditing students into SIS (as well as working out billing, etc). Once that project has completed, Auditing students will receive all of the same services that a typically Enrolled Student receives (minus MCA/SDC). As of 3/23/09 (as per Tina Meier during a brief discussion this morning), this is a work in progress. We do not know if rules change based on institution. Currently, Auditing students receive access to IT services as that of a Non-Standard Student (NSS). The student is entered into D2L manually by Server Admin.
Services Allocated	When their NSS affiliation is processed by Identity Management, and manually entered into D2L by Server Admin.
Services De-allocated	Non-Standard Students lose access to their IT services 5 days after the official end date of the semester listed in SIS.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓								

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired		
Emergency Communication Services	✓	
Computer Lab Services	✓	
Remote Computer Lab Access	✓	
Online Course Delivery Services	✓	Manual entry by Server Admin
Email and Spam Filtering Services	✓	250MB
File/Print Services	✓	
ID Card Production Services		
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking		
Library DLS	✓	Identity Management records indicate that only OA (OSU General), OE (ELI), V1 – V4 (CVHS Years 1 – 4) automatically receive access. If ISS submits an NSS form for someone, individual requests can be processed by DLS
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

None

English Language Institute Students:

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Definition:	An international student of OSU-Stillwater that must complete the English Language Institute program prior to enrolling in standard courses. Currently, they receive services based on the processing of their Non-Standard Student affiliate request form (entry into NSS screens in SIS). SEE NON-STANDARD STUDENT INFORMATION
Services Allocated	When their NSS affiliation is processed by Identity Management.
Services De-allocated	Non-Standard Students lose access to their IT services 5 days after the official end date of the semester listed in SIS.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓											

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services	✓	
Remote Computer Lab Access	✓	
Online Course Delivery Services	✓	
Email and Spam Filtering Services	✓	250MB
File/Print Services	✓	
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS	✓	Identity Management records indicate that only OA (OSU General), OE (ELI), V1 – V4 (CVHS Years 1 – 4) automatically receive access. If ISS submits an NSS form for someone, individual requests can be processed by DLS
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

None

International Students and Scholars (ISS) Visiting Students and Scholars:

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Definition:	An international scholar with a J-1 visa that is processed through the ISS office, and is not intending to enroll in standard courses as a student, but rather perform duties such as research, teaching, educational/cultural exchange, government funded programs, visitors and their dependents/spouses. NOTE: Dependents and Spouses do not currently receive access to any services other than the ability to obtain an OSU ID badge for the purposes of obtaining a driver’s license and convenience. Otherwise, services are allocated via the University Affiliate entry in HRS, not SIS. They list as “temporary employees” of the departments sponsoring their presence at OSU. SEE UNIVERSITY AFFILIATE INFORMATION
Services Allocated	When their University Affiliation is processed by Identity Management.
Services De-allocated	Visiting Scholars will lose access to services 30 days after the end date of their affiliation in HRS, as is standard for all employees.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPUS	NEO
✓	✓										

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services	✓	
Remote Computer Lab Access		
Online Course Delivery Services	✓	As an “employee”, they will pull into D2L, but won’t show as enrolled in any courses.
Email and Spam Filtering Services	✓	500MB
File/Print Services	✓	Departmental Group Drives are provisioned, but no Home drive. CVHS may provision their Home drive locally.
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services	✓	VPN Client access only.
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS		Individual requests for access can be presented to DLS.
Web 4 Students	✓	Access to course data only if enrolled in a standard course. If they are not in SIS with a bursar bill, or Applied Student role, they can login, but won’t have anything to see.
Bursar Account	✓	The standard employee rules apply. An employee obtains a bursar account when either the employee or the department that will conduct the service/business requests the creation (such as when they swipe their card to pay for items).

Technical Notes:

None

University Affiliate – Corp004:

[TOC](#)

Definition:	Any affiliate of the university that requires access to IT services but is not entered into HRS as a standard employee. This currently includes, for example, visiting vendors, NOC faculty, ROTC employees, Foundation employees working with departments on campus, ISS Visiting Students and Scholars , etc. These affiliates resemble employees in our system, as they are entered into HRS in Corporation 004.
Services Allocated	When their University Affiliation is processed by Identity Management.
Services De-allocated	University Affiliates will lose access to services 30 days after the end date of their affiliation in HRS, as is standard for all employees that do not officially retire.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPUS	NEO
✓	✓	✓	✓	✓ (fac/staff)	✓	✓		✓	✓	✓	✓

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services		
Remote Computer Lab Access		
Online Course Delivery Services	✓	As an “employee”, they will pull into D2L, but won’t show as enrolled in any courses.
Email and Spam Filtering Services	✓	500MB
File/Print Services	✓	Departmental Group Drives are provisioned, but no Home drive. CVHS may provision their Home drive locally.
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services	✓	VPN Client access only.
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS		Individual requests for access can be presented to DLS.
Web 4 Students	✓	Access to course data only if enrolled in a standard course. If they are not in SIS with a bursar bill, or Applied Student role, they won’t have anything to see. They could login, but no personal data is associated.
Bursar Account	✓	The standard employee rules apply. An employee obtains a bursar account when either the employee or the department that will conduct the service/business requests the creation (such as when they swipe their card to pay for items).

Technical Notes:

None

Non-Standard Student (NSS) Affiliates:

[TOC](#)

Definition:	Any affiliate of the university that requires access to IT services but is not entered into SIS as a standard student. This currently includes, for example, CVHS contract students, English Language Institute students, etc. These affiliates resemble students in our system, as they are entered into SIS on the NSS screen.
Services Allocated	When their NSS affiliation is processed by Identity Management.
Services De-allocated	Non-Standard Students lose access to their IT services 5 days after the official end date of the semester listed in SIS.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPUS	NEO
✓	✓					✓					

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	This service is not provisioned to OKM NSS Students.
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services	✓	
Remote Computer Lab Access		
Online Course Delivery Services	✓	
Email and Spam Filtering Services	✓	250MB
File/Print Services	✓	A Home Drive is not provisioned to OKM NSS Students.
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services	✓	
My Site Services		

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS	✓	Identity Management records indicate that only OA (OSU General), OE (ELI), V1 – V4 (CVHS Years 1 – 4) automatically receive access. If ISS submits an NSS form for someone, individual requests can be processed by DLS
Web 4 Students	✓	
Bursar Account	✓	

Technical Notes:

None

Current University Faculty and Staff:

[TOC](#)

Definition:	A faculty or staff member that maintains an active employment assignment in HRS. This applies to Current Employees of the following institutions
Services Allocated	When their Human Resources assignment is entered into HRS by the Human Resources Department.
Services De-allocated	Employees will lose access to services 30 days after the end date of their HR assignment in HRS, as is standard for all employees that do not officially retire.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓		✓	✓		✓	✓	✓	✓

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services	✓	Access to the IT Labs is restricted to faculty only.
Remote Computer Lab Access		
Online Course Delivery Services	✓	As an employee, they will pull into D2L, but won't show as enrolled in any courses.
Email and Spam Filtering Services	✓	500MB; Exchange services are not provisioned to Langston, or OPSU faculty and staff. Services are provisioned by the local institution.
File/Print Services	✓	Stillwater faculty and staff only (this includes Departmental Group Drives). Stillwater faculty teaching primarily on the Tulsa campus may have services provisioned by Tulsa. All other employees, services may be provisioned by the local institution.
ID Card Production Services	✓	Stillwater and Tulsa faculty and staff only.
Authentication Services	✓	
Software Distribution Services	✓	CSC, OPSU, and NEO faculty and staff have limited access to software.
General Technical Support Services	✓	
My Site Services	✓	Stillwater and Tulsa faculty and staff only.

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS	✓	
Web 4 Students	✓	Note: This applies to Web 4 Employees, not for students.
Bursar Account	✓	The standard employee rules apply. An employee obtains a bursar account when either the employee or the department that will conduct the service/business requests the creation (such as when they swipe their card to pay for items).

Technical Notes:

None

Officially Retired University Faculty and Staff:

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Definition:	A faculty or staff member that meets the official retiree requirements as set by OSU Human Resources. If official retirement status is approved, a retirement HRS assignment is processed from the sponsoring department through OSU HR. This applies to Retired Employees of the following institutions
Services Allocated	When their Human Resources retiree assignment is entered into HRS by the Human Resources Department. This process is determined by the institution.
Services De-allocated	Officially Retired employees retain access to their IT services indefinitely.

Applicable Institutions:

STW	CVHS	TUL	CHS	NOC Gateway	OKC	OKM	LU - Tulsa	LU Only	CSC	OPSU	NEO
✓	✓	✓	✓		✓	✓			✓	✓	✓

IT Provided Services: An activated O-Key account must be used to access these services

	Access	Notes
Network Services – Wireless	✓	
Network Services – Wired	✓	
Emergency Communication Services	✓	
Computer Lab Services		
Remote Computer Lab Access		
Online Course Delivery Services	✓	As an employee, they will pull into D2L, but won't show as enrolled in any courses.
Email and Spam Filtering Services	✓	500MB; Exchange services are not provisioned to Langston or OPSU retirees. Services are provisioned by the local institution.
File/Print Services	✓	Stillwater retirees only (this <u>does not</u> include Departmental Group Drives). Group drive access is removed. For other retirees, services are provisioned by the local institution. If activating solely as a retiree, a Home Drive is not provisioned.
ID Card Production Services	✓	
Authentication Services	✓	
Software Distribution Services		
General Technical Support Services	✓	
My Site Services		If activating solely as a retiree, this service is not provisioned.

Non-IT Provided Services

	Access	Notes
Parking	✓	
Library DLS	✓	
Web 4 Students	✓	Note: This applies to Web 4 Employees, not for students.
Bursar Account	✓	The standard employee rules apply. An employee obtains a bursar account when either the employee or the department that will conduct the service/business requests the creation (such as when they swipe their card to pay for items).

Technical Notes:

None
