

APPROVED 11/10/09

OSU Student University Technology Services Fee Committee

April 13, 2009
224 Student Union
Meeting Minutes

Present: Lee Adkins, John Curry, Darlene Hightower, Joyce Hise, Clay Holt, Megan McCool, Anne Prestamo, Marlene Strathe, Don Turton

Absent: David Bosserman, Tori Bryant, Satish Bukkapatnam, Courtney Clark, Brecca Farr, Sanjay Kapil, Nicholas Materer, Ben McLaughlin, Maria Moccia-Wolff, Mahesh Rao, Katie Thill

As there was no quorum for the meeting, it was decided that the business would be discussed and email votes would be taken to gain approval on any motions made.

In absence of the chair, those present nominated Anne Prestamo to preside over the meeting.

The meeting of the OSU Student University Technology Services Fee Committee was called to order by Anne Prestamo at 5:10 pm. Members introduced themselves.

1. Approval of Agenda. **A motion was made to approve the agenda. The motion was seconded and approved by a voice vote.**
2. Approval of Minutes. The 3/30/2009 minutes were included in the handouts for the meeting. **A motion was made and seconded to approve the 3/30/2009 minutes. Motion was approved by a voice vote.**
3. Continue Discussion/Approval of FY10 Project Requests

An updated FY2010 Budget was included in the meeting handouts. The remaining project allocation budget available for FY10 is \$157,753. A revised Project Request Summary was also included. Several project amounts were revised as requested by the committee on 3/30/09.

The amount of the reserve was discussed. It was felt by the committee that we needed to keep the 10% reserve to have on hand for catastrophic failures. The carry forward amount may increase as we close out FY09 projects which have remaining balances. A meeting could be scheduled late in the fall 2009 semester to reallocate available funds to the projects.

The committee members discussed the remaining open project requests at the revised amounts as listed below:

10-007	\$88,455	GU Tech Upgrades
10-013	\$17,300	Virtual Lab Server Rotation
10-016	\$40,500	Wireless Expansion
10-017	\$16,500	IT Bennett Computer Lab

A motion was made and seconded to approve the remaining open projects at the revised amounts. Motion was approved by a voice vote.

An email will be distributed to the absent committee members asking for a vote to approve these projects at the revised funding amounts. (*NOTE: An email vote was received and the motion carried – Joyce 4/21/09*)

A motion was made and seconded to adjourn the meeting. Motion was approved by a voice vote.

Meeting adjourned at 5:16 p.m.

Minutes submitted by: Joyce Hise

Minutes approved by the UTSF Committee on November 10, 2009.